

**St. George's Episcopal Church  
Vestry Retreat  
February 13, 2016**

**Attendance:**

<b>Vestry</b>	<b>Others</b>
P – The Very Rev. Shearon Williams (Rector) P – Anna Alt-White (Senior Warden) P – Elliott Branch (Treasurer) P – Don George P – Hal Bean P – Melanie Lilliston (Registrar) P-Denise Cormaney (Junior Warden) P- Mary Martha Churchman P – Eric Goldman P-Darren Hekhuis P-Linda Sibert P-Emily Davis P-Bradford Hardin	P – The Rev. John Shellito (Associate Rector)

**St. George's Vestry Retreat**

The Very Rev. Shearon Williams called the meeting to order at 11:06.

**Vestry Officer Elections**

**Treasurer**

Anna nominated **Elliott Branch**. Multiple Vestry members seconded the nomination. **Elliott Branch** was elected Treasurer unanimously.

**Senior Warden**

Sharon Williams explained the tradition of elevating the Junior Warden to the position of Senior Warden.

Anna Alt-White was nominated and seconded. No other nominations were offered. Discussion ensued.

Anna Alt-White was elected unanimously as Senior Warden.

**Junior Warden**

Sharon explained the eligibility criteria for the Junior Warden position.

Denise Cormaney expressed a call to the position of Junior Warden.

Denise was nominated and the nomination was seconded. No other nominations were offered. Discussion ensued.

Denise Cormaney was elected unanimously as Junior Warden.

### **Vestry Liaisons**

The Vestry discussed a couple of changes from last year

- Communication will be combined with Body Builders
- The Senior Warden and Junior Warden would like to continue with her liaison assignment.
- The San Jose Liaison will be revisited after the senior and or junior wardens reach out to their Vestry for additional guidance.
- Elliott will serve on the financial committee but Bradford will serve as the liaison.

After much discussion of individuals' strengths and the activities that excite them, Vestry members agreed to assignment as liaisons to the following ministries:

Anna Alt-White	Renovation Committee
Mary Martha Churchman	Body Builders/Communications
Hal Bean	Buildings and Grounds
Bradford Hardin	Financial Management
Eric Goldman	Worship
Don George	Accessibility and Inclusion
Daren Hekhuis	Children and Youth
Denise Cormaney	Outreach
Linda Sibert	Social Justice
Emily Davis	Pastoral Care and Urban Abbey

### **Election of Registrar**

Melanie Lilliston expressed an interested in continuing in this role for the next year. Melanie Lilliston was nominated and seconded. No other nominations were offered.

Melanie was elected unanimously as Registrar.

### **Renovations Update**

(See attached handouts)

Anna and Shearon provided and history of the project and discussed how we will be moving forward in the next few months. There was a brief discussion on how to we would transition into the Parish Hall and honor the history of the nave. We agreed that we would have a Saturday morning program at our annual Shrine Mont retreat to celebrate our memories of important moments in the nave.

Anna presented the following two resolutions

"The Vestry approves the inclusion of the under floor ductwork alternate, with an estimated cost of \$85K, into the baseline of the renovation project."

Elliott moved to approve and Bradford seconded. The resolution passes unanimously.

“The Vestry approves the disposal of the church pews during the renovation of the chapel as follows:

- Pews will be offered to the congregation as appropriate
- A minimum of 18 pews will be reserved for donation to a congregation on a Native American reservation
- All others will be disposed of as appropriate

Eric moved to approve and Don seconded. The resolution passes unanimously.

The next meeting will take place on March 2<sup>nd</sup> due to the upcoming renovation deadlines.

## The Saint George's Renovation: What comes next

This past year (2015), the Renovation Committee has been working with our architectural firm, Geier, Brown and Renfrow (GBR) and the contractor, Chamberlain, to narrow down the project and determine the specific parameters of the renovation project. The Renovation Committee has been updating the Vestry as decisions were made, and the Vestry has provided guidance on priorities through this process.

### Moving forward:

Currently the contractor is getting final bids from the subcontractors on the project; this is the final round of pricing. We expect these bids to be back on February 29<sup>th</sup>, there will be a Vestry meeting on March 2<sup>nd</sup> to go over these bids and approve the final contract.

The current plan is to do the parish hall first, starting the week after Easter, then San Jose then the Nave. We expect the Parish hall to take about 4 weeks, San Jose to take about 4-6 weeks (so a start date of about April 18<sup>th</sup>) and to be done with the Nave in October. (These are still estimates!)

We'll be turning each of the spaces over to the contractor during each portion of the construction. Services will be happening in the parish hall during San Jose's and then the Nave's construction.

Currently, the Renovation Committee has reached out to the congregation regarding increasing pledge amounts to allow us to do the three priority alternates: under floor ductwork, the labyrinth and lighting the chancel area. We have received just over 80K from this request so far.

The Renovation Committee will continue to be updating the Vestry as things progress.

### **How did we get to this point??**

**January 2012:** Vestry creates and charges the Building Possibilities Committee (BPC) and Fundraising Committee to explore options for potential renovation of Saint George's building.

**Spring 2012:** BPC is formed with Elena Keydel and Michael Woods as co-chairs. David Grahn is Chair of Fundraising Committee. BPC asks Vestry for guidance on type of renovation, heard very clearly maintaining current footprint and mission was Vestry's desire.

**Fall 2012:** BPC receives approval from Vestry to hire John Runkle, architect and Episcopal priest as consultant to assist with determining the Church's wishes and needs.

**Winter 2012-Spring 2013:** Working with John Runkle, BPC hosts several congregational meetings, for both San Jose and Saint George's to determine what is working well, and what could work better. From these conversations, flow, accessibility, choir space emerge as the priorities for a renovation project.

**Fall 2013:** BPC puts out an RFP for architectural services, and after multiple rounds of interviews, recommends to the Vestry Saint George hires Geier, Brown and Renfrow (GBR). The Vestry approves.

**Winter 2013-2014:** Financial Committee puts out an RFP for a financial consultant, and after several interviews recommends to the Vestry we hire Horizon's Stewardship. The Vestry approves and Horizon's is hired. BPC and Financial Committee work with GBR and Horizon's to create consider renovation options and design conceptual drawings.

**Spring/Summer 2014:** Concept Designs are presented to the congregation and through small groups and a Feasibility Study, feedback is received.

**July 2014:** Feasibility study results presented to the Vestry. Results show a likely capability of 1.1 to 1.3 million dollars. Results also show congregation is in favor of a capital campaign, and feels they have been well informed of the process to this point.

**August 2014:** Leadership team (tri-chairs) comes to Vestry to explain issue of \$1.3 renovation vs. \$1.8 renovation. Leadership asks for permission to go back to Lead

Gift Donors and provide a fuller vision, seeing if this will increase their desire to give. Vestry agrees with this request.

**September 2014:** Lead Gift Donor event occurs. Leadership team lays out the 2 visions, explaining why we feel \$1.8 million campaign will better fulfill Saint George's vision and prepare us for the future. Feedback is positive from lead donors.

**Fall 2014:** Capital Campaign team is put together, plans are made for campaign to kick off in early January 2015, and be finished by Lent 2015.

**January 4, 2015:** "Making a Space for All" Capital Campaign kicks off!

**February 2 & 3, 2015:** Advanced Commitment Dinners

**February 8, 2015:** Celebration Sunday

**February 15, 2015:** Commitment Sunday

**March 1, 2015:** First Fruits Offering

**March 8, 2015:** Announcement Sunday