

**St. George's Episcopal Church  
July 15, 2015**

**Attendance:**

<b>Vestry</b>	<b>Others</b>
P – The Very Rev. Shearon Williams (Rector)	P – The Rev. John Shellito (Associate Rector)
P – Crystal Hardin (Senior Warden)	P-Elena Keydel
P – George DeFilippi (Treasurer)	P-David Grahn
P – Anna Alt-White (Junior Warden)	P-Christine Johnson (Seminararian)
P – Don George	
P – Hal Bean	
P – Dennis Fish	
P – Melanie Lilliston (Registrar)	
P-Denise Cormaney	
P- Mary Martha Churchman	
P – Eric Goldman	
P-Elliott Branch	
P-Darren Hekhuis	

Snacks – Melanie, Devotions – Crystal, Timekeeper – Dennis, Lock up – Melanie

**Opening Prayer**

The Very Rev. Shearon Williams called the meeting to order at 7:30 pm.

**Approval of the Minutes**

The minutes from the June 2015 meeting were approved without amendment.

**Review and Approval of the Treasurer's Report,**

As of June 2015, the Operating Fund had a year-to-date deficit of \$51,196, which is just about what was budgeted for this point in the year. This is the amount of A&SF used to date; additionally we have used \$16,602 of Capital Campaign funds.

Compared to 2014:

- Yearly operating income is about 14% greater than this time last year. 2015 pledge income is about 10% greater than this time last year; however, keep in mind that some parishioners make pledge payments quarterly.

-Yearly operating expenses are about 12% greater than this time last year.

-Church Utilities are slightly less than this time last year.

-Building Maintenance is up about the same as this time last year. The B&G committee does have a 10-year maintenance plan that includes several projects for this year.

The Alice Cox Bequest has been received in the amount of \$176,569 which has been added to the capital campaign budget.

Elliott moved we approve the report and Hal seconded. The report was unanimously approved by the Vestry.

## **San Jose Liaison Check-in**

There are no current issues or concerns. Catherine will be away until July 22<sup>nd</sup>.

## **New Business**

### **Getting to Know Don and Darren**

Don and Darren both gave brief background on their journey to St. George's and their interest in serving on the vestry.

### **Capital Campaign & Renovation Update (David and Elena)**

We have received a briefing with a schedule and rough estimates. Things are starting to go from schematic design to design development. Once we have gotten more details we will go for a permit with a construction level document.

The current schedule allows for ground breaking after Easter and it should take around 6 months depending on the scope of the project.

The first decision point will be selecting the general contractor. We will need a general contractor selected through a negotiated bid process.

At the end of August GBR and St. George's will solicit and select 3-6 contractors for interviews based on their response to the request for proposal (RFP). to the Renovation Committee will interview the candidates and bring a recommendation to vestry.

Once the design work is done, then we will commit the funds or not. A decision will need to be made on to go forward with the project or not.

### **Resolution**

Be it resolved that the renovation committee resolution approved by the Vestry on June 17<sup>th</sup> be amended by inserting "and Robert Mahoney and Associates" after "GBR".

Eric moved we accept the amendment and Hal seconded. The amendment was unanimously approved by the Vestry.

## **Election of Diocesan Delegates**

Jill Nussbaum and Toby Walter were nominated as delegates with Allison Otto and Bradford Hardin nominated as alternates.

Eric made a motion to approve the nominations and Anna seconded. The motion was unanimously passed.

### **Little Free Library Discussion**

Denise suggests the installation of a tiny library for Food Pantry client use. Location would be outside by the food pantry entrance.

Resolution

Use up to \$400 to purchase/install little free library, of which funds will be taken from the food pantry endowment funds.

Denise made the motion and Don seconded. The motion was passed.

### **Leadership Reports**

#### **John**

CREDO resolution, see below.

Crystal moved the CREDO resolution and Eric seconded. The resolution was passed.

Misconduct prevention training needs to be done by new Vestry members. It can now be done online. Please complete by Sept. 1<sup>st</sup>.

He will be attending the millennial leaders program and will be out of the office.

Vacation is scheduled for August 16-24 and 24-30.

#### **Shearon**

Emmanuel will be leaving us after 16 years as they have found their own space.

Christine Johnson will be leaving us after her 8 weeks with us as summer seminarian, We thank her for her service.

Hal made the following resolution of thanks,

“Vestry has met and expressed their appreciation of Christine and all of the work she has done.”

George seconded and the motion was passed.

Close with Compline.

Motion to close meeting made by Denise.

Meeting Adjourned 9:15 pm

Resolution: Credo continuing education funding

Background: CREDO is a continuing education opportunity arranged through the Church Pension Fund for clergy health—incorporating long-term goals for increased physical, financial, emotional, and relational wellness. It involves a “three-sixty” degree view of ministry. Rev. John Shellito has applied and been accepted into a program for 2016-2017, involving two weeklong retreats, one each year, and where I am expected to contribute \$500 for each retreat (the Church Pension Fund covers the remainder of the retreat expenses). The plan had been to make these contributions from the continuing education budget line items for 2016 and 2017 respectively—however, it became clear recently that the Credo Program requires that the \$500 fee be paid a year in advance. Thus an advance payment for 2016’s continuing education is effectively needed in 2015, and 2017’s payment is needed in 2016. Because 2015 continuing education funds have already been spent for the Community of Hope retreat in June, the request is for this expenditure to be made out of the Associate Rector Professional Expenses budget for 2015. The Associate Professional Expenses budget will hopefully not have to be revisited, but it could be if necessary later in the year (as of June 2015, less than 37%, or \$736.18 of \$2,000 had been spent).

Resolution: The Vestry approves a \$500 expenditure this summer for CREDO 2016 out of the Associate Rector Professional Expenses Budget. The Associate Rector Professional Expenses budget can be revisited if necessary later this year, depending on additional expenses in that category in the second half of the year.