

**St. George's Episcopal Church**

**March 15, 2017**

**Attendance:**

| <b>Vestry</b>                        | <b>Others</b>                                 |
|--------------------------------------|---|
| P – The Very Rev. Shearon Williams   | P – The Rev. John Shellito (Associate Rector) |
| P -Denise Cormaney (Senior Warden)   | P – Elena Keydel                              |
| P– Elliott Branch (Treasurer)        | P – Anna Alt-White                            |
| A – Don George (Junior Warden)       |   |
| P – Mary Martha Churchman (Register) |   |
| P – Bradford Hardin                  |   |
| P – Emily Davis                      |   |
| P – Eric Goldman                     |   |
| P - Linda Sibert                     |   |
| P - Darren Hekhuis                   |   |
| P – Katie Wells                      |   |
| P – Mary Yuhas                       |   |
| P – Manuel Figallo                   |   |

**Opening Prayer**

The Rev. Shearon Williams called the meeting to order at 7:30 PM. And Bradford Hardin led the Vestry in opening prayers.

**Approval of the Minutes**

The Vestry voted unanimously to approve the minutes for the January meeting, the meeting at the retreat in February, and for an electronic vote in February endorsing Michael Sahdev's candidacy for ordination.

### **Approval of the Treasurer's Report**

Treasurer Elliott Branch reviewed the Financial Reports. Income is up early in the year primarily because of pre-paid pledges. Bookkeeping adjustments were made to true up the account balances between reserves held in the Trustee of the Funds and Capital Campaign contributions. No more draws are anticipated on the bridge loan; and only approximately \$100,000 remains to be billed for the renovation project so we may be able to pay back a significant part of the first draw.

Elliott is in his last year on the Vestry and proposed that someone be brought in as treasurer in training. Parks Gilbert has agreed to assume that role.

Mary Martha and Linda asked that a report of Altar and Special Funds line item balances routinely be provided monthly along with the budget and financial reports.

Bradford moved, seconded by Linda, to approve the Treasurer's report. The Vestry unanimously approved the report.

### **New Revenue Taskforce Report**

Elena Keydel and Anna Alt-White, co-chairs, reported on the New Revenues initiatives. All four of the recommendations have identified leads and are in various stages of implementation.

Tracy Yeager and Rebecca Davis are pursuing the arrangements with Kinhaven. Following the letter of good faith intent to proceed approved by the Vestry in February, the county conducted an assessment of our space. No deal breakers were found. Appropriate rent is still being explored. Anna has received further endorsements of Kinhaven from a reliable source.

Mila Lynn Floro and Kathy Panfil are working on boilerplate for grants applications. Tomas Saucedo has also identified some grant possibilities for San Jose facility. Buildings and grounds needs are a promising possibility for grants.

Both the grants committee and planned giving committee have expressed a need for identification of strategic priorities for funding. The Vestry is asked to consider three to five big picture needs to prioritize as we seek external funding.

Anna and Elena are meeting monthly with all four committees to monitor progress and quarterly all leaders of all four areas get together with Anna and Elena.

Bradford volunteered to lead an additional committee exploring optimal financial return from real estate owned by St. George's outside the church block.

The possibility of listening sessions about revenue in general was raised.

Eric raised a question about checks and balances in the grant proposal process, including communication with ministry chairs. It is understood that the Vestry would have to approve acceptance of grants and the Rector would have to sign applications.

### **Renovation Report**

Elena reported that punch list work is moving slowly. George received training on the heating systems. Landscaping was to be fixed this week, but bad weather intervened. The committee is scheduled to meet with the Architect and Contractor this week. The sound system, heating, and lighting fixes are complicated by the fact they are interrelated and three different subcontractors are involved.

### **San Jose Check-in**

Shearon reported the San Jose is holding its annual gala Saturday night, celebrating the 40<sup>th</sup> anniversary of the congregation. Shearon and San Jose Vicar Catherine Campbell discussed a co-vestry meeting or social gathering. Vestry members expressed a preference for a pot-luck, early on a Sunday evening, in May.

### **Review and Approve 2016 Parochial Report**

Parish Administrator Joel Woods provided a helpful worksheet explaining changes in the Parochial Report since 2015. Elliott moved, Bradford

seconded, and the Vestry voted unanimously to approve the 2016 parochial report.

## **Resolutions**

Two resolutions from the worship committee were considered. Both expenses were reflected in the approved 2017 budget.

Mary Martha moved, Linda seconded, the the Vestry unanimously approved the following:

### **RESOLUTION FOR THE VESTRY OF SAINT GEORGE'S EPISCOPAL, ARLINGTON, REGARDING HIRING BRASS FOR EASTER SERVICES**

Be it resolved that the Vestry approve the hiring of three brass players of our Easter Morning services.

Background: The fee for four each brass players to play 2 services and a separate rehearsal on Easter exceeds the \$750 limit for checks without Vestry approval, hence the resolution. The money for this is already included in the 2017 operating budget. Of note: Stan Curtis donates his time and talent. Please thank him!

**THEREFORE, BE IT RESOLVED that the Vestry of Saint George's Episcopal Church, Arlington, approves \$2550 for our Easter brass from the Music Operating Budget.**

Katie moved, Elliott seconded and the Vestry unanimously approved the following:

### **RESOLUTION FOR THE VESTRY OF SAINT GEORGE'S EPISCOPAL, ARLINGTON, REGARDING THE PURCHASE OF NEW SURPLICES FOR THE SAINT GEORGE'S CHOIR**

Be it resolved that the Vestry approve the purchase of new surplices for the St. George's Choir

Background: The Saint George's Choir surplices (white part of vestment) are in dire shape and in need of replacement. We also have a shortage of acceptable surplices as new members join the choir. The plan is to begin replacement of these this year and next, after putting it on hold last year due to renovations and other considerations. The money to do this has been included in the 2017 operating budget. We hope to order these towards the end of the month to take advantage of the current sale offered by Almy, which would allow us to purchase most of what we need at one time.

**THEREFORE, BE IT RESOLVED that the Vestry of Saint George's Episcopal Church, Arlington, approves up to \$2000 from Music Operating Budget for new surplices for the Saint George's choir.**

## **Leadership Reports**

Junior Warden Don George was unable to attend because he was stranded out of town by the bad weather.

Senior Warden Denise Cormaney reported on the Advocacy workshop scheduled for the following Saturday. Vestry members are responsible for festive coffee hours on Easter. Sign-up lists were distributed

Associate John Shellito reported on VOICE activities, EYC, Community of Hope, 20/30's, and recent confirmation class.

Rector Shearon Williams reported on the status of our seminarians, Michael Sahdev leaving in May, a summer seminarian will be here in June and July, and we have a new seminarian arriving in September who will be with us for two years.

She also reported that the last phase of renovations, dragging on, is stressful, and asked for the gift of perseverance. Building usage has also sky-rocketed, raising management issues. Many on staff and in congregation are experiencing the stress of change and the uncertain political environment. St. George's can contribute as a healing presence. The labyrinth will be open for an extended period in Holy Week.

The current LCF class has 14 members.

The next Vestry meeting is scheduled the week after Easter. Consideration was given to moving it to April 5, but rejected. (Subsequently changed to April 5).

Vestry was asked to think about identifying priorities for grants/giving before the next meeting.

### **Compline and Adjournment**

The meeting was adjourned at 8:57 PM following Compline.